

Studying for a Test

1. Identify the information to be covered on the test.
2. Identify and collect all necessary materials (e.g., textbook, notebook, etc.).
3. Identify major topics.
4. Under each topic, identify major headings.
5. Under each heading, use the Outline Form to identify Who, What, Where, When, How, and Why or underline/highlight.
6. Make study aids such as flash cards. (See Forms.)
7. Memorize information using the Outline Form and/or mnemonic strategies.

ADDITIONAL SUGGESTIONS

- Study with a friend.
- Write practice questions from the Outline Form and answer the questions.
- If study questions are provided, answer all questions.
- Make certain that all information in the summary is thoroughly understood.